

Volunteer Opportunities: 2018 Joint National Conference

Volunteers are key to the advancement of the missions of both WEA and AORE, as they contribute a wide variety of perspectives, engagement, action and passion.

New in 2018! In the past, a host team local to the destination venue has planned the AORE Annual Conference. But with AORE’s new partnership with WEA, a planning team comprised of volunteers living and working throughout the United States will now plan, in part, this event. This opens the door to each and every AORE and WEA member who is interested in the planning and implementation of the largest and most visible program of our respective associations.

Volunteering time to support the annual conference can be a phenomenal way to contribute and expand your skills, knowledge and networks. Volunteering also allows you to make a lasting and meaningful impact. Among other things, volunteers:

- Articulate common values and collaborate to advance the profession;
- Get access to training and development opportunities;
- Enhance their experience and resume;
- Strengthen their community and networks; and
- Connect and network with other like-minded people.

Planning for the 2018 Joint National Conference will be guided by a core **Leadership Team**:

Leadership Team

- Comprises: Aaron Wolowiec, Kate Pojeta, Jenny Hill, Catie Miller, Kevin Sutton and the Planning Team co-chairs
- Advisory: Jeannette Stawski and Francois Guilleux
- Charge: To provide overall strategy for the conference and to execute major event logistics.

A volunteer **Planning Team**, comprised of 15 project leads, will support various aspects of the 2018 conference. Each of these 15 project areas is outlined below. Each project lead may recruit one or more AORE/WEA members to support the planning/implementation of their project area for the 2018 conference.

<p>Association Business <i>(Reserved for WEA and AORE current board members)</i></p> <ul style="list-style-type: none"> • Annual business meeting • Board meetings • Committee meetings • Development • Leadership institute • Town halls 	<p>Auctions <i>(Coordinating with WEA Promotions Committee)</i></p> <ul style="list-style-type: none"> • NOBA auction • Live auction • Silent auction 	<p>Awards <i>(Coordinating with AORE and WEA Awards Committees)</i></p> <ul style="list-style-type: none"> • Applications • Selection • Plaques • Scholarships • Banquet
<p>Career Development <i>(Coordinating with AORE SDC)</i></p> <ul style="list-style-type: none"> • Career HQ • Employer presentations 	<p>Demo Day</p> <ul style="list-style-type: none"> • Location • Schedule • Vendors 	<p>Education <i>(Coordinating with AORE PRC)</i></p> <ul style="list-style-type: none"> • Breakouts • Collaborate

<ul style="list-style-type: none"> • Job fair/postings • Mock interviews • Resume reviews • Student networking lunch 	<ul style="list-style-type: none"> • Activities • Service project • Transportation • Food 	<ul style="list-style-type: none"> • Keynote • Pre-con workshops • Proceedings • Snap learning • Summit Series • Symposium/posters
Evaluations <ul style="list-style-type: none"> • Education sessions • Overall conference • Feedback summary • Recommendations 	Local Flair <i>(Reserved for local members)</i> <ul style="list-style-type: none"> • Things to do/see • Places to eat • Local contacts 	Marketing <ul style="list-style-type: none"> • Flyers • Prospect lists • Social media
Outdoor opportunities <ul style="list-style-type: none"> • Morning fitness activities • Outdoor adventures 	Photography/videography <ul style="list-style-type: none"> • Shot list • Photos • Videos 	Registration <ul style="list-style-type: none"> • Onsite registration • Payment processing • Merchandise
Socials <ul style="list-style-type: none"> • Awards social • Committee socials • Executive reception • Pint glass social • Student social • Super social 	Sustainability <i>(Coordinating with AORE ESC)</i> <ul style="list-style-type: none"> • Event plan • Supply chain management • Food and beverage • Diversity/inclusion • Resource management • Exhibitions • Measurement/reporting 	Volunteer management <ul style="list-style-type: none"> • Conference needs • Recruitment • Onboarding/orientation • Training • Communication • Evaluation • Recognitions and rewards

Project leads will be supervised by one of two **Planning Team** co-chairs. Co-chairs are responsible for project management, accountability, information-sharing and barrier removal.

Serving on the 2018 Joint National Conference leadership/planning teams requires a commitment to:

- Volunteer the necessary time to make a difference (which will vary per role).
 - Planning Team co-chairs will meet once every other week with the Leadership Team (90 minutes).
 - Planning Team project leads will meet once a month with the Planning Team.
 - Additional meetings/work time may be needed in between scheduled meetings.
 - Regular review/response to electronic communication.
- Engage in purposeful conversation and the tasks to be accomplished.
- The missions of both AORE and WEA to advance the field of outdoor recreation and education.

To learn more about the available positions and specific time commitments involved, please email Aaron Wolowiec at volunteer@aore.org.