



## **Risk Management for Outdoor Programs**

Online/Remote Format Training Course

Presented by Viristar with Association of Outdoor Recreation and Education  
October 24 - November 14, 2020

### **Course Format**

The course is composed of four live video-conference sessions and three independent work periods:

1. **Live sessions.** Four live, video-conference sessions, one hour long, occurring 11 am – noon Eastern Time on consecutive Saturdays. This include structured real-time small-group and large-group discussions and participant project presentations. These take place starting Saturday October 24, ending November 14, 2020:
  - Saturday October 24, 11 am - 12 noon Eastern Daylight Saving Time (UTC-4)
  - Saturday October 31, 11 am - 12 noon Eastern Daylight Saving Time (UTC-4)
  - Saturday November 7, 11 am - 12 noon Eastern Standard Time (UTC-5)
  - Saturday November 14, 11 am - 12 noon Eastern Standard Time (UTC-5)
2. **Independent work.** Between live video-conferences, three independent work periods for individual and remote small-group activity. This work includes:
  - Review of pre-recorded slide presentations with presenter video
  - Completion of readings
  - Participation in online discussion forums
  - Participation in interactive video-based decision-making activities
  - Completion of writing assignments (including writing risk management plan and strategic improvement plan content)
  - Peer review of select classmate writing content
  - Completion of organizational self-assessment
  - Completion of online worksheets
  - Participation in online risk decision-making role-playing scenario
  - Structured analysis of case-study examples
  - Completion of quizzes and final exam

These occur the weeks of October 25-31, November 1-7, and November 8-14, 2020.

Independent work is anticipated to take a minimum of 7-12 hours per week.

### **Syllabus**

#### **Live Session 1**

Welcome, Orientation, Introductory Concepts in Risk Management

#### **Independent Work 1**

General Concepts in Risk Management

- Approaches to Risk Management
- Standards
- Laws

#### Risk Domains

- Organizational Culture
- Activities and Program Areas
- Staff
- Equipment
- Participants
- Subcontractors
- Transportation
- Business Administration

### **Live Session 2**

Facilitated Discussion

Participant Presentations: Self-Evaluation of Risk Management in Risk Management Domains

### **Independent Work 2**

Risk Management Instruments

- Risk Transfer
- Incident Management
- Incident Reporting
- Incident Reviews
- Risk Management Committee
- Medical Screening
- Risk Management Reviews
- Media Relations
- Documentation
- Accreditation
- Systems Thinking

### **Live Session 3**

Facilitated Discussion

Participant Presentations: Self-Evaluation of Risk Management with Risk Management Instruments

### **Independent Work 3**

Synthesis & Application

Risk Management Plan Development

Strategic Improvement Plan for Your Organization

Final Exam

### **Live Session 4**

Facilitated Discussion

Participant Presentation: Strategic Improvement Plan for Your Organization

Conclusion & Certificates

## **Textbook**

The course textbook is Risk Management for Outdoor Programs: A Guide to Safety in Outdoor Education, Recreation and Adventure (<https://www.viristar.com/book>). This 208-page text is provided to each student in electronic format.

## **Certification**

Participants take short quizzes throughout the course and a final written exam. Individuals who fully participate in learning activities and successfully complete the final exam receive a certificate from Viristar valid for three years.

## **More Information**

For more information, contact [info@viristar.com](mailto:info@viristar.com) or visit <https://www.viristar.com/risk-management-online-2020-10>.